



Tips for completing your Variable Tuition Application

Complete only one PFS per household

You can apply for aid to any number of schools for any number of children using just one PFS for the same flat fee. Know your deadlines for submission.

Use your legal name

Make sure your name on your Parents' Financial Statement (PFS) appears exactly the way your name appears on your tax documents.

Enter whole numbers

When entering numbers, do not enter decimals or cents — simply round to the nearest whole number. All monetary values must be in US dollars.

Separate salary from profit

If you are a business or farm owner, you will be asked about your salary in the Family Income section. Enter only the amount you actually draw as salary as reported on your W2. You will provide information about profit/loss elsewhere in the PFS.

Estimate your taxes

We realize most tax forms are not available until late January. If you don't have your current year's taxes available, it's okay to estimate your answers based on your prior year's tax return.

Upload your required documents

You're strongly encouraged to upload tax documents via the Family Portal at the time of application. They are required in order to receive a variable tuition grant.

Tell your story

Offer explanations when requested, so your story or situation is clear and understandable to those reviewing your application.

Calculate debt and unusual expenses

When asked to report your credit card debt, enter your total outstanding balances and use the Notes section to specify the types of purchases you used these cards for. When asked to total your "unusual expenses," you'll find a list of the types of expenses you should and should not include.

Be honest

Take time to carefully consider how much you think you can pay towards tuition on your own. Make a budget of income and expenses to see how much you can include for school costs.